

26.06.2023

To

Shri Davender Dutt Baloni
Inquiry Officer

Sir,

Sub: Inquiry Proceedings under Rule 11 of DoS Employees' (CCA) Rules against Shri Rameshwar Kumar, SH 14653, Sci/Engr-SE - Request for inclusion of additional documents and witnesses - reg.

1. With reference to the above, I would request permission of the IO to introduce the following additional 'state document' in the Inquiry: -

SI No	Name of Document	Relevance
1	Access Report of the CO from 09.04.2019 to 26.06.2023.	An employee can enter / exit office only through swipe-in / swipe-out through the Access Control System. Hence, this Access Report of the CO would clearly show the details of his entry/exit into office premises during the stated period. This is an essential document to decide whether the Article of Charge is proved or not.

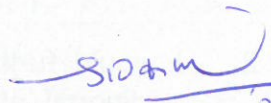
2. I would further request permission of the IO to introduce the following additional 'state witnesses' in the Inquiry: -

SI No	Name of Witness	Relevance
1	Nagendra Kumar Sannidhiraju, Dy.Manager, SS/MSA.	As Dy. Manager, Security Systems, he is responsible for maintenance of Access Control System and generation of Access Reports on need basis. Hence, he is essential to establish whether the said access report of the CO at para 1 above, is genuine or not.

SI No	Name of Witness	Relevance
2	T Jayalakshmi, Admn Officer.	She is the signatory of 8 state documents in her then capacity as ADO/E-1. She is now serving as ADO/E-2 after internal transfer. Eventhough, the incumbent ADO-E1 can certify the authenticity of the said state documents from official records, it is proposed to include her as an additional witness to 'prove beyond reasonable doubt' the authenticity of the said state documents.
3	G V Mahesh, Sr Admn Officer, Establishment.	He is the signatory of 1 state document and is proposed to be included as a witness for the reasons given above.

3. It is requested that the above may kindly be accorded an earnest consideration and necessary permission may please be given.

Yours faithfully,


24/6/23
(Sree Kumar V)
Presenting Officer

Copy to : Shri Rameshwar Kumar, SH 14653, Sci/Engr-SE - Charged Official.